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| --- | --- | --- | --- |
| *An Evaluation of Self & Team should…* | Stage of Development | | |
|  | Early | Middle | Late |
| Briefly introduce the materials in your portfolio |  |  |  |
| Be clear and engaging to an uninformed audience |  |  |  |
| Assess your own coursework |  |  |  |
| Assess your own contributions to teamwork |  |  |  |
| Assess your team members’ contributions |  |  |  |
| Present specific evidence to support your assessments |  |  |  |
| Be honest |  |  |  |
| Demonstrate mastery of standard English |  |  |  |
| Demonstrate competence in chosen citation style |  |  |  |
| Display thoughtful formatting and paragraphing |  |  |  |

28th April 2020

Dear reader,

Over the course of the semester I have written three papers, introducing a problem from the start to my solution. Every time I turned the papers in, I always had a strong nagging doubt about their quality. This was because I have always had to write creative essays and essays about myself which I have always struggled with due to what I perceive as a lack of creativity and a generally sheltered and boring life. These fears were exacerbated by the need to use APA formatting which was completely new to me. However, I have found that most of those fears were false as I generally received what I see as a decent grade for most of them. In spite of achieving a decent grade for my papers, I still have room to grow. I managed to hit most of the requirements for APA in my first attempt at using this citation styling by leaning on what I have learned to do for MLA, but I missed the citation of page numbers as seen in “‘Globally, the number of weak (category 1) storms is seen to be increasing significantly’ and ‘that except [east-north pacific basin] (and to some extent [south-west pacific basin]) cyclone activity is increased in recent years in all ocean basins and also in global ocean.’” From the second page of the problem analysis paper where I directly cited a paper and failed to cite the page where I got the information from. This issue has been rectified as seen in the final version of that same paper where it has been changed to “‘Globally, the number of weak (category 1) storms is seen to be increasing significantly’ (p. 783) and ‘that except [east-north pacific basin] (and to some extent [south-west pacific basin]) cyclone activity is increased in recent years in all ocean basins and also in global ocean.’ (p. 776).” I will attempt to keep in mind the page numbers for direct quotations in the future.

As far as teamwork went, we quickly established a group chat to discuss anything that needed to be done. The group chat was only ever used when a new group assignment was given (and once when the class first went online). For the team research plan, we attempted to divide up the work as evenly as we could, as far as I can remember. For that project we had a google docs where we kept our sources so everyone could see what sources were already used to avoid repeat sources. As for the team presentation, I started an email thread so we could all send each other our “Preparation Exercise for Presentation” and make the slides based on those. My role in the creation of the presentation was mainly adding in all the pictures, so naturally I waited until most of the presentation was made before I went in to make it easier to read. When I went in to add in pictures, I quickly learned that all the information was packed together too densely and split what used to be a single slide for everyone’s research experience into four different slides to make it easier to read about everyone’s individual research experience. I had also reformatted the “Similar/Different Challenges We Faced” slide so the two sections would have a similar formatting. I have no clue what anyone else’s role was in the creation of the presentation.

Respectfully,

Alex Yeoh